



CRITERIA 2: TEACHING, LEARNING AND EVALUATION

Criteria 2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences.

Student centric methods in curriculum

Excel In Knowledge & Service



**MASTER OF SOCIAL WORK (MSW)
SYLLABUS**

**SCHOOL OF SOCIAL SCIENCES NAGALAND UNIVERSITY 2022-
2023**

Excel In Knowledge & Service

**NORTH EAST INSTITUTE OF SOCIAL SCIENCES AND RESEARCH
(Affiliated to Nagaland University)**

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**COURSE CONTENT
SEMESTER – I**

SL. NO.	PAPER	TITLE OF THE PAPER
1.	SW 101	HISTORY, PHILOSOPHY AND CONTEMPORARY IDEOLOGIES OF SOCIAL WORK
2.	SW 102	PERSONALITY DEVELOPMENT AND HUMAN BEHAVIOUR
3.	SW 103	SOCIAL CASE WORK
4.	SW 104	SOCIAL GROUP WORK
5.	SW 105	COMMUNITY ORGANIZATION AND SOCIAL ACTION
6.	SWP 106	SOCIAL WORK PRACTICUM (CONCURRENT FIELDWORK) - I AND VIVA VOCE

SEMESTER – II

SL. NO.	PAPER	TITLE OF THE PAPER
1.	SW 201	INTRODUCTION TO PEACE AND CONFLICT STUDIES
2.	SW 202	INDIAN SOCIETY AND SOCIAL PROBLEMS
3.	SW 203	SOCIAL WELFARE ADMINISTRATION
4.	SW 204	COMPUTER APPLICATION FOR SOCIAL WORK
5.	SW 205	RESEARCH METHODOLOGY IN SOCIAL WORK
6.	SWP 206	SOCIAL WORK PRACTICUM (CONCURRENT FIELDWORK) - II AND VIVA VOCE

SEMESTER – III

SL. NO.	PAPER	TITLE OF THE PAPER
1.	SW 301	COUNSELLING AND GUIDANCE
2.	SW 302	SOCIAL POLICY AND SOCIAL LEGISLATIONS
SPECIALIZATION PAPERS		
3.	SCD 303	RURAL GOVERNANCE AND DEVELOPMENT
4.	SCD 304	COMMUNITY HEALTH & HYGIENE
5.	SYD 305	GROWTH AND DEVELOPMENT OF YOUTH
6.	SYD 306	STRATEGIES FOR YOUTH DEVELOPMENT
7.	SPC 307	PEACE AND DEVELOPMENTAL STUDIES
8.	SPC 308	METHODS OF PEACE BUILDING
9.	SWP 309	SOCIAL WORK PRACTICUM (CONCURRENT FIELDWORK) - III & VIVA VOCE
ELECTIVE PAPERS		
10.	SWE 310	DEVELOPMENT COMMUNICATION AND SKILLS FOR SOCIAL WORKERS
11.	SWE 311	PERSONS WITH DISABILITY AND REHABILITATION SOCIAL WORK
12.	SWE 312	TRIBAL AND HILLS AREA DEVELOPMENT
13.	SWE 313	PROJECT FORMULATION AND MANAGEMENT

**COURSE CONTENT
SEMESTER – IV**

SL. NO.	PAPER	TITLE OF THE PAPER
1.	SW 401	NGO MANAGEMENT
2.	SW 402	MENTAL HEALTH AND SOCIAL WORK INTERVENTION
SPECIALIZATION PAPERS		
3.	SCD 403	URBAN GOVERNANCE AND DEVELOPMENT
4.	SCD 404	ENVIRONMENT AND DISASTER MANAGEMENT
5.	SYD 405	YOUTH POLICIES AND PROGRAMMES
6.	SYD 406	SOCIAL WORK WITH YOUTH
7.	SPC 407	PEACE EDUCATION AND PEACE BUILDING
8.	SPC 408	EMERGING TRENDS IN PEACE BUILDING
9.	SWR 409	SOCIAL WORK RESEARCH PROJECT
FIELD WORK		
10.	SWP 410	SOCIAL WORK PRACTICUM (CONCURRENT FIELDWORK) – IV AND VIVA VOCE
ELECTIVE PAPERS		
11.	SWE 411	SOCIAL ENTREPRENEURSHIP DEVELOPMENT
12.	SWE 412	HUMAN RIGHTS AND SOCIAL WORK PRACTICE
13.	SWE 413	HUMAN RESOURCE MANAGEMENT
14.	SWE 414	SOCIAL WORK WITH ELDERLY
BLOCK PLACEMENT		

FIELD PRACTICUM - GOALS AND OBJECTIVES

The course aim is to provide opportunities for applying the knowledge gained in the classroom to ground reality. This learning experience should provide an opportunity of working with communities, groups, individuals/and families.

1. Observational Visits

The first-year students during the first semester go for observational visits to various settings: Medical & Psychiatric, Rural Community Setting, Slum Visits, Industrial Setting, Correctional Setting, NGOs, and School setting.

2. Orientation Visits (Fieldwork / study tour)

Before placing the students for regular fieldwork, orientation visits are to be organized for first semester, respectively. A minimum of ten orientation visits are to be organized. The department of studies in social work shall give detailed guidelines. It will be organized in the First Semester and Third semesters.

3. Concurrent Field Work

Every student is required to undergo fieldwork with commitment and dedication with appropriate professional behaviour. The fieldwork will be done concurrently two days in a week by the students in the agencies selected by the department / institution. Students who opt

for Peace and Conflict transformation Studies in the third and fourth semesters should carry out their concurrent field work or block placement in Peace Channel or organizations working in peace related projects to enhance their practical knowledge in the field of Peace building.

The student shall put in not less than 15 hours a week for fieldwork training. Concurrent Field work tasks are listed in five areas:

1. Understanding both the agency and the clients in their socio-cultural contexts as systems.
2. Develop knowledge of administrative procedures, programme management and skills in utilizing them.
3. Developing skills of problem solving process, conflict resolution, and practice-based research and recording.
4. Develop critical understanding of the application of legislation, legal process and social policy
5. Begin to use field work instruction-from the faculty and agency supervisors- for professional growth and effective intervention to developing as a professional person.
6. Develop knowledge of the socio-economic and cultural realities, and their impact on the client system with specific focus on marginalized groups.
7. Develop beginning skills to analyze the impact (the cause and effect) of the wider social economic and cultural system on individuals, families, groups, communities and organizations.
8. Understand the agency as system – its philosophy, thrust, objectives, structure and management of services / programmes
9. Develop the ability to involve the client system in the problem-solving process.
10. Develop skills in identifying and utilizing community resources, both Government and Voluntary.
11. Develop belief to work as a member of a team, reinforce belief in the inherent strength of the people to meet their needs and resolve problems.
12. Make conscious use of professional values and ethics.

At the end of the semester Viva Voce is conducted by an external examiner and marks are awarded. The C.A Mark – 40 (Continuous Assessment) and the SE Mark – 60 (Semester End).

4. Rural Camp

1. The aim of the rural camp is to understand the rural social system. Analyze the regional, rural social system, the approach and the strategies of intervention used by the organization.
2. To understand the nature of Government intervention in relation to poverty groups in the region and the related structures of decision- making and intervention.
3. To develop the capacity to undertake and critique the intervention of both the voluntary organizations and government agencies in relation to the specific group.
4. Through experience in group living, appreciate its value in terms of self-development, interpersonal relationships, sense of organization, management and taking on responsibility.
5. Acquire skill in planning, organizing, implementing the camp through conscious use of time, communication skills, team spirit, handling relationships, conflicts and differences of opinion, decision making, evaluation, and appreciation.

6. Social Work Camp will be conducted for 10 days under the direction of staff members. Generally, the camps are held in rural areas. Camps can also be organized in tribal areas/ Disaster and Relief areas to effectively intervene in Social crisis.

5. Study Tour

This programme is organized usually after 3rd semester and before the beginning of the 4th semester for 10 days (only in vacation). However, the expenditure will be borne by the candidate. The objectives of the study tour are:

1. Understand government, private and people-based organizations and developmental services in the context of emerging social realities.
2. Understand programmes/strategies, administrations/ management of the organizations/programmes/services and participation of the stake holders in problem solving and management.
3. Understand the role of social work and other disciplines in relation to the organization/development programmes/services.
4. Appreciate and analyze critically the organization, its services/ programmes and strategies in terms of their relevance, effectiveness to meet the organizational goals and achieve overall development of the people.

6. Block Placement

In the fourth semester, students after completion of theory examination shall undergo forty-five days (45) block placement training (on the job training). The Chairman / Head of the Institute (to be treated as non-vacation staff) will select the setting appropriate to meet the learner's interest and needs in consultation with Social Work agencies / Industries. Students who opt for Peace and Conflict transformation Studies in the third and fourth semesters should carry out their concurrent field work or block placement in Peace Channel or peace building institutes to enhance their practical knowledge in the field of Peace building. The students have to be encouraged to undertake an independent project work during this period. The candidate has to send weekly program report duly certified by the agency supervisor. This opportunity is provided at the end of fourth semester, block placement is designed to integrate theory and practice and to enhance competence of social work practice and experience of self in that role.

The objectives of the block placement are as follows:

1. To help students develop and enhance practice skills and integrate learning.
2. To help students develop greater understanding of real situations through involvement in day-today work.
3. To help students develop appreciation of others efforts and sensitivity to gaps in the programme.
4. To enhance student's awareness of self in the role of a professional social worker.

FIELD WORK SUPERVISION

1. The department will take responsibility of planning and monitoring, and networking with agencies. The department council should meet as frequently as required to review the field work programme and strengthen it. The students are placed in agencies for field work keeping in view the requirement of agency and the aptitude of the candidates. The candidates are equally distributed and are placed under the guidance of faculty members.
2. All the faculty members will visit the field work agencies to supervise and monitor the field work training and submit a monthly report comprising of agency they visited. The faculty members have to conduct both individual conference and group conference once a week to promote effective training.
3. The departmental council should promote agency-supervisor- student interaction by conducting an interaction session at least once a year. Further the university/institution shall financially assist the components of field work- Orientation visits, Concurrent field work, Social work camp, Block placement for meeting the travel expenses of the Faculty.

FIELD WORK CO-ORDINATOR

The Institution will nominate a faculty as fieldwork coordinator. The fieldwork coordinator is responsible for:

1. Planning and monitoring fieldwork including networking with agencies.
2. Make a purposeful distribution of students among the staff for fieldwork supervision.
3. Preparation of placement in consultation with the department council/staff.
4. Arranging orientation visits.
5. Supporting and networking between student, Department staff and agencies.
6. The field work coordinator will be an observer in practicum examination
7. The institute will provide adequate logistics support, leadership and encouragement to field work programme. Provide opportunities for agency staff, to participate in regular fieldwork conference in co-ordination with fieldwork co- coordinator/ supervisor
8. Support, guide, and provide atmosphere of learning both in the department/Institute and in the fieldwork agencies.
9. Guide faculty through regular supervision conference



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COURSE CONTENT

SEMESTER I					
Course Code	Paper Title	Credit	Int. Mark	Ext Mark	Max marks
BSW101	Communicative English	3	30	70	100
BSW102	Introduction to Social Work	3	30	70	100
BSW103	Understanding Indian Society	3	30	70	100
BSW104	Methods of Social Work	3	30	70	100
BSW105	Field Work Practicum and Viva Voce – I	10	30	70	100
Total		22	150	350	500

SEMESTER II					
Course Code	Paper Title	Credit	Int. Mark	Ext Mark	Max marks
BSW201	Sociology for Social Work Practice	3	30	70	100
BSW202	Human Growth & Development	3	30	70	100
BSW203	Communication Skills for Effective Social Work Practice	3	30	70	100
BSW204	Counselling and Guidance	3	30	70	100
BSW205	Field Work Practicum and Viva Voce – II	10	30	70	100
Total		22	150	350	500

SEMESTER III					
Course Code	Paper Title	Credit	Int. Mark	Ext Mark	Max marks
BSW301	Urban & Rural Community Development	3	30	70	100
BSW302	Tribal Community Development in NER	3	30	70	100
BSW303	Peace & Development Studies	3	30	70	100
BSW304	Environmental Studies	3	30	70	100
BSW305	Field Work Practicum and Viva Voce – III	10	30	70	100
Total		22	150	350	500

COURSE CONTENT

SEMESTER IV					
Course Code	Paper Title	Credit	Int. Mark	Ext Mark	Max marks
BSW401	Social Work in Different Settings	3	30	70	100
BSW402	Family and Child Welfare	3	30	70	100
BSW403	Youth and Society	3	30	70	100
BSW404	Culture and Gender	3	30	70	100
BSW405	Field Work Practicum and Viva Voce – IV	10	30	70	100
Total		22	150	350	500

SEMESTER V					
Course Code	Paper Title	Credit	Int. Mark	Ext Mark	Max marks
BSW501	Fundamentals of Public Health	3	30	70	100
BSW502	Social Legislation	3	30	70	100
BSW503	Social Entrepreneurship Development	3	30	70	100
BSW504	Computer Office Automation	3	30	70	100
BSW505	Social Work Research – I	10	30	70	100
Total		22	150	350	500

SEMESTER VI					
Course Code	Paper Title	Credit	Int. Mark	Ext Mark	Max marks
BSW601	Social Welfare Administration	3	30	70	100
BSW602	Emerging trends in Social Work	3	30	70	100
BSW603	NGO Management	3	30	70	100
BSW604	Social Work with Person with Disabilities	3	30	70	100
BSW605	Social Work Research – II	10	30	70	100
Total		22	150	350	500

FIELD WORK PRACTICUM:

The course aim is to provide opportunities for applying the knowledge gained in the classroom to ground reality. This learning experience should provide an opportunity of working with communities, groups, individuals/and families.

Observational Visits:

The first-year students during the first semester go for observational visits to various settings: Medical & Psychiatric, Rural Community Setting, Slum Visits, Industrial Setting, Correctional Setting, NGOs, and School setting. A minimum of ten orientation visits are to be organized.

Rural Camp:

Students shall organize and participate in a rural camp during the first/ second semester. The duration of the rural camp shall be generally be ten days excluding days of travels.

- a. The aim of the rural camp is to understand the rural social system. Analyze the regional, rural social system, the approach and the strategies of intervention used by the organization.
- b. To understand the nature of Government intervention in relation to poverty groups in the region and the related structures of decision- making and intervention.
- c. To develop the capacity to undertake and critique the intervention of both the voluntary organizations and government agencies in relation to the specific group.
- d. Through experience in group living, appreciate its value in terms of self-development, interpersonal relationships, sense of organization, management and taking on responsibility.
- e. Acquire skill in planning, organizing, implementing the camp through conscious use of time, communication skills, team spirit, handling relationships, conflicts and differences of opinion, decision making, evaluation, and appreciation.
- f. Social Work Camp will be conducted for 10 days under the direction of staff members. Generally, the camps are held in rural areas. Camps can also be organized on Disaster and Relief areas to effectively intervene in Social crisis.
- g. At the end of the camp each student shall submit a written report to the department in a specified format. Performance at the rural camp shall be considered for the evaluation of the fieldwork during the second semester.
- h. The rural camp shall be credited along with the fieldwork of the semester along with which it can be conveniently coupled.

Study Tour:

During the programme the students shall undertake a study tour along with the assigned faculty members to a place approved by the department. The places are to be so chosen as to be of educational benefit to students. This programme is organized usually after 5rd semester and before the beginning of the 6th semester for 10 days (only in vacation).

However, the expenditure will be borne by the candidate. The objectives of the study tour are:

- a. Understand government, private and people-based organizations and developmental services in the context of emerging social realities.
- b. Understand programmes/strategies, administrations/ management of the organizations/ programmes/services and participation of the stake holders in problem solving and management.
- c. Understand the role of social work and other disciplines in relation to the organization/ development programmes/services.
- d. Appreciate and analyze critically the organization, its services/ programmes and strategies in terms of their relevance, effectiveness to meet the organizational goals and achieve overall development of the people.
- e. During the tour, the focus shall be on visiting and interacting with as many NGOs/ state/ national/ international organizations involved in developmental work as possible.
- f. A report of the learning outcomes shall be submitted to the department at the end of the tour. The study tour shall be a pass/ no pass course.

Block Placement:

- a. Every semester, the students of BSW shall do a block placement for minimum of 15 days.
- b. In the fourth semester, students after completion of theory examination shall undergo forty-five days (45) block placement training (on the job training). The students shall be placed with an NGO or agency for practical experiences and applications of their skills. It is mandatory for the completion of the BSW programme.
- c. The student shall contact an agency of his/ her choice and get the choice of agency approved by the department. Student shall endeavor to choose an agency that is primarily in tune with their Area of Concern and which has credentials in the concerned fields. Students who opt for Peace and Conflict transformation Studies in the third and fourth semesters should carry out their concurrent field work or block placement in Peace Channel or peace building institutes to enhance their practical knowledge in the field of Peace building.
- d. The students will be encouraged to undertake an independent project work during this period.
 - a. The candidate has to send weekly program report duly certified by the agency supervisor.
 - b. The objectives of the block placement are as follows:
 - i. To help students develop and enhance practice skills and integrate learning.
 - ii. To help students develop greater understanding of real situations through involvement in day-to-day work.
 - iii. Help students to develop appreciation of others efforts and sensitivity to the programme.

- iv. To enhance student's awareness of self in the role of a professional social worker.
- c. This opportunity in all the semesters block placement is designed to integrate theory and practice and to enhance competence of social work practice and experience of self in that role.
 - i. At the end of every week the student shall send a brief report to the supervisor and at the end of the block fieldwork period a summary report shall be submitted.
 - ii. The summary report shall contain a short description of the agency, the social service skills applied in his/ her work and the student's learning outcomes.
 - iii. The report shall be submitted in the format prescribed by the department and shall be submitted together with a certificate from the agency from his or her fieldwork, in a prescribed format.

Research Project Work:

Every student shall undertake a research project work which has a bearing on his/her Areas of Concentration and present a written thesis on the research work under the supervision and guidance of faculty member. The preliminary work may begin at the end of the second semester. The students are expected to complete the data collection before the fourth semester. The thesis is to be submitted to the department before the date notified. The students shall write dissertation of the research thesis and appear for a viva-voce examination.

Assignments:

Assignments are an essential part of learning. The faculty shall engage students in a minimum of one individual and one group assignment per course, per semester. A group assignment shall be accompanied by a common presentation.

Summer and winter Internship:

Students are required to undergo a summer and winter internship of two weeks each during the semester break. The summer and winter internship give students an opportunity to apply the theories and principles that they have learnt in classroom courses to the "real world" of social service agencies, study rural and urban communities, the local governance etc., During the internship, students can explore career interests, develop professional skills, learn how community organizations work and expand their interpersonal skills. The summer and winter internship enrich the student's academic experience while making a valuable contribution to the community and utilizing the vacation optimally.