



E-GOVERNANCE REPORT FROM 2018-2023

North East Institute of Social Sciences and Research (NEISSR) combines its governance with the latest information technology. This is aimed at transparency in the administration, dissemination of information at the fastest rate and other demands.

The college is implementing e-governance to enhance good governance; which is generally characterized by participation, transparency, and accountability, to provide better service in terms of time, making governance more efficient, and more effective, to lower transaction costs, and to make services more accessible and student-centric.

Numerous initiatives have been taken by the college towards E-Governance, some of which in the area of general administration are:

1. Communication with Nagaland Central University, Governing Body and Academic Council members, through E-mail and text messaging service.
2. All important notices to students and staff on administration matters are published on the college website and messaged through concerned social media platforms.
3. ERP for dissemination of all information ranging from academic to co-curricular activities.
4. Biometric attendance for students and staff.
5. The Library is automated with koha, N-List, NDLI
6. WiFi (BSNL and JIO) facilities on the campus.
7. The College is equipped with CCTV cameras at all strategic points.
8. Social media platforms like WhatsApp, Facebook and Instagram are used for information and advertisements respectively.
9. Google forms are used for data collection and feedback from faculty and students.



NORTH EAST INSTITUTE OF SOCIAL SCIENCES & RESEARCH

(Peace & Conflict Transformation Studies)

Regd. No. Home/SRC-6723 dated 22-05-2014

Affiliated to: Nagaland Central University (NU)

Managed by: Diocese of Kohima.

In the areas of operations involving more complex systems and procedures, software tools are used. The details of specific areas of e-governance using software tools are as follows.

(The meeting minutes and bills are attached)

Areas of e-governance	Software tools used and year of implementation	Name of the Vendor
Website	2018-2019	Step 2 Solution
Library	2018-2019	National Library and Information Services Infrastructure of Scholarly Content
Library	2019-2020	National Library and Information Services Infrastructure of Scholarly Content
Classroom	2022-2023	Konikkara Industries
Zoom Subscription	2022-2023	Ashish Sakthihdaran
Library	2022-2023	National Library and Information Services Infrastructure of Scholarly Content
Library and Campus	2022-2023	System Solution
Campus	2022-2023	System Solution

Approved by,

FR. DR. C.P. ANTO
PRINCIPAL

Fr. Charles

Fr. Khui



E-GOVERNANCE POLICY

North East Institute of Social Sciences and Research (NEISSR) takes a holistic view of the e-governance initiatives efficiently.

Objectives:

1. To ensure effective implementation of e-governance across all the functions within the college.
2. Promote efficient administration, cost reduction and timely execution of plans and actions.
3. Facilitating effective communication among various stakeholders of the institution.
4. To review, replace, complement and/or supplement the erstwhile physical governance infrastructure with e-Governance facilities for improving the efficiency of various functions of the college.

Scope of the Policy: The scope of this policy covers day-to-day operations of various functions and processes within the college, namely, General Administration, Accounts and Finance management, purchases, establishment of ICT Infrastructures, e-Waste management, Library, Student Administration, Admission, Online classes and Examination, etc. facilitating all the stakeholders in the college viz. the administrative staff, teaching faculty, non-teaching staff and students.

Elements of E-governance Policy: Implementation and up-gradation of Information Technology (ICT) enabled processes in the various realms of e-Governance at NEISSR are enumerated below:

1. Website:

- The ICT department is responsible for the development, administration and maintenance of the website regularly.
- The coordinator handles all information and updates all information and activities of the Institute.

2. Administration:

- All functionaries in administrative offices shall be adequately equipped with ICT-enabled systems with licensed software and internet facilities, wherever required, for necessary connectivity.

- The college administration shall be equipped with a customized user-friendly Enterprise Resource Planning (ERP) solution to manage students' attendance, annual fee submission and internal assessment, etc.
- All the classrooms, conference rooms and seminar rooms shall be furnished with ICT-enabled projectors and screens. CCTV cameras are installed and maintained at all strategic locations to ensure proper surveillance.
- The college shall develop and maintain a user-friendly interactive website to disseminate general information as well as updates to its students, teaching and non-teaching staff and to the public, in general. The website shall be periodically reviewed by the ICT enabling unit of the college.
- All official communications and notices shall also be sent via e-mail and other available online platforms.
- The college shall ensure that all the faculty members and non-teaching staff are imparted special ICT training programs for their continuous growth.
- The college shall also ensure that all the students are sufficiently skilled to enable them to benefit from ICT-enabled systems installed in the college.
- The college shall also subscribe to online platforms to support the online teaching learning process, training, lectures, webinars and other official interactions etc.

3. Finance and Accounts:

- The accounts section shall operate and manage their entire accounting operations on ERP software including pension and payroll-related processing.
- The college shall perform all the financial transactions in line with the existing guidelines by the Government of India.
- All financial transactions and tendering processes shall use digital signatures to enhance efficiency in processing.
- The college shall develop a customized portal to enable students to pay their annual fee, examination fee etc. through online mode.

4. Students' Admission and Support:

- The college shall adopt an online mode of the admission process as mandated by the university from time to time.
- The college shall automate and digitize its Library functions to not only support contactless procurement, accession and issue/return of books from the library but also provide e-resources for remote access of the content from other sources also.

5. Library:

- The library is automated (koha)
- Faculty and Students are trained to use e-learning resources on timely basis.
- E-learning resources like N-LIST & NDLI
- The Librarian is responsible for maintaining all the e-learning resources

6. Examination:

- The college shall adopt an online mode of performing exam-related processing e.g., generating admit cards, conducting the examination etc. as mandated by the university from time to time.

7. Placement:

- The placement portal is developed by the Placement Coordinator and facilitates the recruitment process within and outside the Institute.
- It also uploads reports of placements, higher studies and entrepreneurship.
- The portal is maintained and updated regularly.

8. Alumni:

- To strengthen alumni interaction, a separate portal is developed to facilitate registration, information on college activities, milestone achievements, feedback and other aspects.
- An Alumni Coordinator is appointed to oversee the overall networking and activities.

9. E-waste

- NEISSR ensures that its usage of technology and generation of e-waste does not impact the environment.

Expected Outcomes:

- The outcomes expected from this policy include the overall improvement in the productivity of the college through simplification and digitization of the various processes across various functions.
- It will provide speedy responses to student-centric queries or problems.
- It will ensure transparency and accountability in all the functioning bodies of the college.



Meeting Minutes
Eighth Governing Body Meeting
2nd October, 2018
Venue: NEISSR, Bishop's House, Dimapur

Meeting Agenda:

- | | |
|---|---|
| 1. Prayer | : Dr. Fr. Mathew Thuniampral |
| 2. Welcome Address | : Most. Rev. Dr. James Thoppil,
Chairman |
| 3. Presentation of the previous meeting minutes | : Dr. Fr. C.P. Anto, Secretary |
| 4. Presentation of the activities | : Dr. Toli H Kiba |
| 5. Financial Report | : Rev. Fr. Latsutho John Poji |
| 6. A short Report of the NEISSR Plan 2025 | : Dr. Fr. C.P. Anto |
| 7. Introducing the New Courses and Ph.D programmes: | Dr. Fr. C.P. Anto |
| 8. Shifting NEISSR into the New Campus | : Dr. Fr. C.P. Anto |
| 9. Varia | : |
| 10. Remarks from the Chairman | : Most. Rev. Dr. James Thoppil,
Chairman |
| 11. Concluding Prayer | : Rev. Fr. Chacko Karinthayil. |

Meeting proceedings

The meeting began with invocation by Dr. Fr. Mathew Thuniampral, Principal St. Joseph Secondary School, Niuland. Most. Rev. Dr. James Thoppil, the Chairman, NEISSR and Bishop of Diocese of Kohima, Nagaland delivered a welcome address. Thereafter, Dr. Fr. C.P. Anto, principal of NEISSR presented the previous meeting report and following points were discussed:

1. Previous Reports and Discussion

1. Dr. Fr. C.P. Anto informed that Missio and Misereor had agreed to give monetary assistance for constructing the proposed peace centre.
2. He also mentioned that he is has been selected to be the ambassador and for which, he is asked to visit several churches and organizations.
3. It was discussed that committee for fund raising be kept stand still. However, it was proposed that there should be one faculty and one Alumni representative in the committee. It was decided that Dr. Toli H. Kiba, Assistant Professor, NEISSR would represent the faculty.
4. Rev. Fr. Chacko Karinthayil suggested that NEISSR can introduce counselling course in collaboration with referral hospital, Dimapur. Dr. Fr. Mathew Thuniampral expressed that NEISSR should impart knowledge and stress on different counselling therapies and family counselling.

Discussion on report of the previous meeting was passed by Rev. Fr. John Lathutho Poji, Vice Principal, NEISSR and seconded by Rev. Fr. Chacko Karinthayil, Director of Shalom Rehabilitation Centre.

2. Presentation of Activities

Dr. Toli H. Kiba, Assistant Professor, presented the academic and extracurricular activities of NEISSR from November 2017- August 2018.

1. For three weeks in the month of November 2017 on field work the students of NEISSR in collaboration with Dimapur Municipal Council conducted a survey on open defecation in Dimapur city.
2. Cleanliness drive conducted by MSW students at Government High School, Dimapur on 8th Nov 2017
3. NEISSR Governing Body Meeting was held on 11th Nov 2017
4. On 15th Nov 2017, the MSW III students did an Exhibition of poster on “Labour Legislation and Labour welfare” under the guidance of Mr. Barnic Gangmei.
5. Orientation of Samvidhan Jagrik by CAN Youth CYC (Com- Mutiny Youth Collective) at NEISSR Conference Hall on 25th Nov 201, at 12:00 pm
6. NEISSR participated at 10th Youth Peace Knit Fest 2017 at DBIDL Hall, Don Bosco Campus organised by Peace Channel.
7. The Inspection Team (Mr. Rajiv Mohta from Bhagwgwan Mahaveer Foundation Sugal & DAmami Group) visited NEISSR on 9th Jan 2018.
8. NEISSR commemorated National Girl Child Day at Conference Hall on 24th Jan 2018.
9. From 25th Jan- 11th Feb 2018 NEISSR conducted Study Tour for the Semester IV Students’
10. From 30th Jan-9th Feb 2018 NEISSR conducted Rural Camp for the II Semester Students’
11. Ms. Meriakthule N Chewang (PRO, NEISSR) attended the three days workshop program from 13th-15th Feb 2018 on ALIVE Training by Mr. Sunny Philip from Transform4Life at Board Room, College of Nursing, Dimapur.
12. On 16th February 2018 Mr. Sunny Philip, Executive Director, Transform4life & his colleague Dr. Augustine addressed the NEISSR Students’ at NEISSR Conference Hall.
13. On 24th Feb 2018 Mr & Mrs Thomas addressed the NEISSR Students about the importance of adaptability of different cultures in life.
14. On 8th March 2018 NEISSR celebrated Women’s Day on the theme “Press for Progress” at NEISSR Conference Hall.
15. Student Council Election for the tenure 2018-2019 was held on 14th March 2018.
16. Session on Organic Farming and Employability Skills was facilitated by Ms. Angukali Chishi (District Youth Coordinator, Peace Channel) and Ms. Meriakthule N Chewang (PRO, NEISSR) on 23rd March, 6 and 7 April 2018.
17. On 11th April 2018 Ms. Rozelle Mero conducted Mock Interview session with MSW IV Semester students at NEISSR Conference Hall.
18. Documentation & Reporting Media Program was conducted at NEISSR conference Hall by Mr. Kishore Das on 12th April 2018.
19. Mass Communication and Academic Writing Skills was conducted by Ms. Akangchila at Peace Conference Hall on 13th April 2018.
20. Dr. Tetso addressed the students on “Global Adult Tobacco Survey of 2016-17) at NEISSR Conference on 17th April 2018.
21. On 19th April 2018, Emotional Handling Program and Training of Trainers Program was conducted at NEISSR Conference Hall facilitated by Peace and Conflict Transformation

Semester IV Students and Dr. Fr C. Anto

22. Counselling Program was conducted by Fr. Mathew at NEISSR Conference Hall on 20th April 2018.
23. NEISSR conducted a One day Program on “Advocacy Meeting on HIV/AIDS in partnership with the Nagaland Legislator’s Forum on AIDS (LFA) at NEISSR Conference Hall. Dr. Vinoto L Chishi along with his team member facilitated the Program.
24. The long awaited dream of NEISSR to bring all the NGOs in Nagaland came true on 17th May 2018. The first general meeting was conducted at NEISSR Conference Hall.
25. Cultural Day was organized by student’s council on 25th August 2018. The aim of the program was to celebrate diversity, preserve and promote the culture among the youth.
26. Seminar on Human Right and shrinking of democratic space was conducted in the last week of August. Adv. Nochet and Ms. Bonita Das were the resource persons. The members suggested on adopting villages. To this, Dr. Fr. C.P. Anto briefly highlighted about the two villages adopted by NEISSR in collaboration with DAN and 3 urban localities adopted by each forums. Rev. Fr. Chacko Karinthayil and Dr. Fr. Mathew Thuniampral suggested to organize more seminars and workshops to enhance the knowledge and skills for Social Work students and to find out funding agencies.

3. Financial Report

Rev. Fr. John Latsutho Poji presented the financial report. Some of the points discussed are as follows:

1. The members mentioned proper record of repairing/ maintenance, travel expenditure to be maintained.
2. To present auditing reports, income, balance, expenditure and bank statement to be presented in the next meeting or to forward to the respective e-mail account.
3. To merge the salary segment record of Principal, Vice- Principal with faculty members and Non- Teaching staff.

4. Presentation on NEISSR 2025

Dr. Fr. C.P.Anto presented a short report on NEISSR 2025. While discussing strategic plans for 15 years, he stressed on introducing new courses, M.Phil/Ph.D courses, and shifting to new campus.

1. 3-year Strategic plans

Infrastructure:

- Rs 1.5 Cr will be mobilized for campus infrastructural development by 2019 and the rests will be mobilized by the next five years, 2024.
- Infrastructure development project will begin from the 2019 while at the same time explore possibilities of using existing infrastructure and facilities to shift the present college to the new campus.
- Preparing to shift the campus in the new site within three years.
- Process of absolute Digitalization of the campus
- Website domain registration for the institute
- Library – Renewal of N-List subscription

Academic:

- Academic audit process
- College will start preparing for NAAC accreditation by the end of 3rd years.
- College will introduce new courses such as Master Degree Counseling, Good Governness, Social Entrepreneurship, Journalism and Media and graduation in social work as a bridge course, M.Phil and Ph.D based on the context of the region and also based on specific needs of the people in the region in the next 3 years.
- Introduction of credit system in the academic performances.
- Follow up of different Committees:
 - College Development Council
 - Education Committee
 - Anti-Ragging Committee
 - Women Cell
 - Grievance Handling Cell
 - Disciplinary/Adjudication Committee
- The promotion of human values.
- The preparation of Annual and life plan.
- Experiential learning.
- Student friendly environment.
- PPC (Professional Progressive Circle)

Students' perspective:

- Students will have semester wise and annual targets and plans
- College will adopt "Transform and Transcend" approach to education and professional development NSS, NCC, Peace club, career /scholarship counselling, enhancement of existing committees and clubs, women committee, students' development department, etc.
- Development of employability skills
- Students' Development Centre

Staff Perspective

- Staff will have annual targets and plans
- Staff will have number of orientation and training programmes
- They also will have paper presentation and publication of articles.

Outreach Programs

- Empowerment program for youth and women
- Enhance the networking with NGOs and form the forums of NGOs.
- Open Library
- Various types of programs for schools and colleges

2. 7-year Strategic plans

Administrative/Infrastructure:

- Completion of new college building and further enhancement of the infrastructure by 7th year.
- Fully equipped library, research, documentation and publication divisions and centres working in the campus linking with other pioneering institutes around the world and in the country
- Strong long-term partnership relations with several villages as learning sites, CBOs, NGOs and Govt agencies in the entire region and in each states of NER
- Campus provide safe space for mediation and dialogue for conflict parties to stay and resolve their issues
- Student friendly campus with cultural hall, language department, canteen, health club etc.
- Digitalized and paper free campus with website and social media.

Academic:

- Introduce evening courses in the allied subject areas such as; social entrepreneurship, political leadership, journalism, counselling NGO management; plastics, disaster, SPSS and Research method.
- The institute host and organizes periodical workshops, seminars, conclave on important currents issues.
- Run diploma courses for specific sections of society/ need-based/ outreach programs/ seminar
- Impact as introducing Peace Education in the school's curriculum.
- Involvement of youth and women in Peace Building.

3. 15-year Strategic plans

Administrative/Infrastructure:

- Imaging as unique institute for all religious/tribal communities
- Construction of Cultural Centre, Auditorium and Gym.
- Full-fledged campus facilities provides all necessary requirements library, homely stay and food, studies, communication, academic activities for inter-state and international exchange programs going

Academic:

- Professional ethics will be in place for adherence among faculties and students prominently
- Full fledge courses on M.Phil and Ph.D.
- Streamlining of diploma and allied courses: diploma course on NGO Management, Environmental Studies, Youth Development, Peace Building, Disaster Management,

Counselling and Research. Allied courses like Social Entrepreneurship, Journalism, Good Governness and Counselling.

- Benchmark institute cum Peace and Conflict studies institute.
- Reference and share expertise in developing and implementing the courses introduced by NEISSR.
- Enhancing network with national and international institutions.

Some of the discussion and suggestions after the presentation are as follows:

1. Most Rev. Dr. James Thoppil, Rev. Fr. Chacko Karinthayil and Dr. Fr. Mathew Thuniampral and Mr. John expressed their opinion on the practicality of having long term plan.
2. Most Rev. Dr. James Thoppil, Rev. Fr. Chacko Karinthayil and Dr. Fr. Mathew Thuniampral expressed their concern on lack of infrastructure, and staff for introducing M.Phil and Ph.D courses. Rev. Fr. Chacko Karinthayil suggested doing feasibility study before introducing the course.
3. Mr. John shared his opinion on shifting to new campus. He suggested checking the pros and cons before taking a decision for shifting the institute to new campus until the new building is constructed.

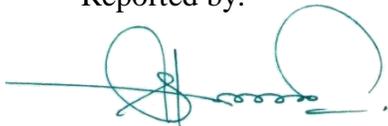
5. Varia:

1. Staff Publication- Most Rev. Dr. James Thoppil, Rev. Fr. Chacko Karinthayil and Dr. Fr. Mathew Thuniampral stressed on publication of academic articles on journals and newspaper by the faculty memebers.
2. Evaluation of Students- To do assessment and evaluation of former students after 5 years.

6. Concluding remark

Most Rev. Dr. James Thoppil thanked the members and in consultation with the members present, the next governing board meeting is scheduled for 23rd March 2019 at 10.00 AM. The meeting ended with a prayer by Rev. Fr. Chacko Karinthayil.

Reported by:



Dr. Fr. C.P. Anto
Secretary, NEISSR.



Meeting Minutes

Tenth Governing Body Meeting of NEISSR

16th November, 2019

Venue: Bishop's House, Dimapur, Nagaland

Dated: 16th November 2019	Time: Start-11.30 am/End-01:45 pm			Important Dates & Venues		
Present members	<ol style="list-style-type: none"> 1. Most. Rev. Dr. James Thoppil, Chairman, NEISSR and Bishop of Kohima Diocese 2. Dr. Fr. C.P. Anto, Principal, NEISSR 3. Rev. Fr. John Latsütho Poji, Vice Principal and Administrator, NEISSR 4. Fr. Dr. Sebastian Oussepparmbil, Principal, St. Joseph's College, Jakhama 5. Rev. Fr. Chacko Karinthayil, Director, Shalom Rehabilitation Centre, Dimapur 6. Rev. Dr. George Punnolil, Financial Administrator, Diocese of Kohima 7. Dr. Toli H.Kiba, Assistant Professor, NEISSR. 					
Absent members						
Chairperson	Most. Rev. Dr. James Thoppil, Bishop of Kohima	Opening prayer	Fr. Dr. Sebastian Oussepparmbil, Principal, St. Joseph's College, Jakhama	Closing prayers	Rev. Fr. Latsütho John Poji.	
Agenda Points	<ol style="list-style-type: none"> 1. Prayer: Fr. Dr. Sebastian Oussepparmbil 2. Welcome Address : Most. Rev. Dr. James Thoppil, Chairman 3. Presentation of the previous meeting minutes: Dr. Fr. C.P. Anto, Secretary 4. Presentation of the activities: Dr. Toli H Kiba 5. Financial Report: Rev. Fr. Latsütho John Poji 6. Reappointment of Governing 			<ol style="list-style-type: none"> 7. Staff and Student's welfare : Dr. Fr. C.P. Anto 8. Reservation policy in staff recruitment : Dr. Fr. C.P. Anto 9. NEISSR new campus : Dr. Fr. C.P. Anto 10. Fund rise for the Peace Centre : Dr. Fr. C.P. Anto 11. Varia: Renewal N-List subscription 12. Remarks from the Chairman: Most. Rev. Dr. James Thoppil, 		

	Board Members: Dr. Fr. C.P. Anto	Chairman 13. Concluding Prayer: Fr. Latsütho John Poji
Meeting proceedings:	<p>The meeting began with invocation by Fr. Dr. Sebastian Oussepparmbil, Principal, St. Joseph's College, Jakhama, Nagaland. Most. Rev. Dr. James Thoppil, the Chairman, NEISSR and Bishop of Kohima Diocese, welcomed and thanked all the board members for availing themselves to discuss and plan for the development and enhancement of NEISSR.</p> <p style="text-align: center;">:</p> <p>Dr. Fr. C.P. Anto, Principal, NEISSR presented the previous meeting report and following points were discussed:</p> <ol style="list-style-type: none"> a) Dr. Fr. C.P. Anto, briefly mentioned about the reasons for the absence of board members and acknowledged the presence of members for the meeting. b) He stressed on the pedagogical aspect of NEISSR and mentioned that one hour for each subject is designed for 45 minutes of lecture and 15 mins for experiential learning. The main objective of this method is to bring the participation, develop confidence, leadership, critical thinking etc., of students in the classroom and enhance the class room learning. c) He also mentioned that NEISSR is stressing on the importance of creating awareness on the Sustainable development Goals (SDG) Goals 2020 and its application at the community level. Thus NEISSR has been looking in to four (4,5,13,16) SDGs among the seventeen. d) While discussing about raising fund for the new building, Rev. Fr. Chacko Karinthayil raised a question as to who should be liable to hold the Peace Centre. He further said that it should either be Peace Channel or NEISSR. To this Fr. Dr. Sebastian Oussepparmbil mentioned that from the income tax point of view, there could be issues related to land and registration. He said that for UGC fund, registration number is required. In this regard, it was mentioned that Peace Channel has to sign an agreement with NEISSR and a proper resolution has to be made. 	
Report presentation		
Presentation of Activities:	<p>Interface with Experts</p> <ul style="list-style-type: none"> • 21st August 2019: Mr. Abel (SIB Branch Manager) online payment for fees. • 18th Sept 2019: Fr. Joseph from New Delhi (Head of all India Christian institutions shared about his experiences and the New education system. • 25th Sept 2019: Dr. Joji Varghese Addressed the students on Corporate Social Responsibility • 21st October 2019: Mr. Sungit talked about the programs of municipal and Urban Affairs. <p>Seminar and Workshops</p> <ul style="list-style-type: none"> • 20th Sept 2019: 2nd General session of NEISSR Alumni Association cum seminar on Youth Empowerment. 	

	<p>Faculty Development</p> <ul style="list-style-type: none"> • Dr. Deben and Ms. Susan attended TOT on Student Induction Program- Organized by UGC in collaboration with Downtown University in the month of August. • Dr. Amit Das published an article titled “Dietary and Lifestyle habits of Patients with advance stage of Cancer in Southern Assam and the scope of Social work Intervention.” International Journal of Basic and Applied Research. 9 (3). 53-59, 2019. <p>Co-curricular activities</p> <ul style="list-style-type: none"> • 12th-14th Sept 2019: Annual Sports Meet • 13th Nov 2019: Poster presentation on Sustainable Goals 2030 by Sem III • 28th September 2019: Graduation Cum Foundation Day <p>Meeting for fundraising</p> <ul style="list-style-type: none"> • 20th Sept 2019: Alumni, Students council, and Faculty members <p>Job placement Report</p> <ul style="list-style-type: none"> • Updated on 20th Sept 2019: 1. Govt. Sector-42%, 2. NGO Sector-35%, 3. Opted out- 16%, 4. Counsellor- 7% • September 2019: Annual magazine “ Eureka” • Networking Partners: both Academic Institutions and NGOs 	
Points:	Discussions	Resolutions
Financial Report	<p>Rev. Fr. Latsütho John Poji, the Vice Principal and Administrator of NEISSR, presented the financial report of the institute for the month of April to November 2019.</p> <ol style="list-style-type: none"> 1. Rev. Fr. Chacko Karinthayil enquired about the rent and maintenance need to be mentioned. 2. Most. Rev. Dr. James Thoppil explained about the income tax exemption for religious staff. 	
Reappointment of Governing Board Members:	Fr. C.P. Anto mentioned the need for appointing and renewal of the governing board members.	
Staff and Student’s welfare:	Fr. C.P. Anto mentioned that for the welfare of the faculty members, some amount is deposited to their account and the institute had purchased coffee machine for the students as well.	

Reservation policy in staff recruitment:	Fr. C.P. Anto mentioned that for minority colleges, the principal is appointed by the management and appointment of the teaching staff NEISSR follows UGC steps and procedures.	
NEISSR new campus:	Father updated about the ongoing construction of new building for Peace Centre. He mentioned that the work slowed down due to the technical staff.	
Fundraise for the Peace Centre:	Fr. C.P. Anto mentioned various ways of raising fund for the institute. The members suggested brochure to be developed. Rev. Dr. George Punnolil suggested letting the core committee read and give the approval.	
Varia	<ol style="list-style-type: none"> 1. Most. Rev. Dr. James Thoppil and Rev. Dr. George Punnolil mentioned about TCS-CSR 100 hours training program to prepare tribal students for employment. 2. Staff selection committee 3. Rev. Fr. Chacko Karinthayil appreciated NEISSR' networking with other academic institutions and NGOs. He also appreciated NEISSR for emphasising on research. 4. Suggestion for the renewal N-List subscription 	
Remarks from the Chairman	Most. Rev. Dr. James Thoppil mentioned that NEISSR is doing better and appreciated. He thanked the member for their presence and valuable contributing in the meeting. The meeting concluded with a closing prayer by Rev. Fr. Latsütho John Poji.	

Dr. Fr. C.P. Anto
Secy. NEISSR



Meeting Minutes
13th Governing Body Meeting (Virtual Mode)
30th March 2022

Dated: 30th March 2022	Time: 5 pm - 6 pm				
Members present	<p>Nine members were present during the virtual meeting on 30th March 2022.</p> <ol style="list-style-type: none"> 1. Most. Rev. Dr. James Thoppil, Chairman, NEISSR and Bishop of Kohima Diocese 2. Dr. Fr. C.P. Anto, Principal, NEISSR 3. Rev. Fr. Kokto Kurian, Vice Principal and Administrator, NEISSR 4. Dr. Fr. Mathew Thuniampral, Parish Priest, Niuland, Dimapur 5. Rev. Fr. Chacko Karinthayil, Director, Shalom Rehabilitation Centre, Dimapur 6. Rev. Fr. Sebastian Ousepparambil, Director, NEDSSS, Guwahati 7. Prof. Pauline Alila, Professor and Head of Dept, Department of Horticulture, NU 8. Mr. Komuo Loso John, Advocate, Dimapur, Nagaland 9. Dr. Toli H. Kiba, Assistant Professor, NEISSR. 				
Members Absent					
Chairperson	Most. Rev. Dr. James Thoppil	Opening prayer	Rev. Fr. Chacko Karinthayil	Closing prayer	Rev. Fr. Kokto Kurian, Vice Principal & Admin
Meeting Agenda	<ol style="list-style-type: none"> 1. Prayer 2. Welcome Address 3. Presentation of the previous meeting minutes 4. Presentation of the activities 5. Financial Matter 6. NEISSR New Campus Inauguration & Blessing 7. Proposal for increasing students intake to 100 8. Introducing the New Courses & New Programmers <ul style="list-style-type: none"> MSW Courses on: Social Entrepreneurship : Medical and Psychiatric BSW Courses on : Peace Education : Social Entrepreneurship : Medical and Psychiatric : Youth Development : Disability 9. Fund Raising for the Peace Centre 10. Annual financial allotment for Peace work (Peace Channel) 11. Varia – Digitalisation, installation of CCTV Cameras, Zoom and N-List subscription 12. Remarks from the Chairman 				

	13. Vote of thanks & Concluding Prayer	
Meeting Proceeding	The meeting began with an invocation prayer by Rev. Fr. Chacko Karinthayil, Director, Shalom Rehabilitation Centre, Chümoukedima, Nagaland. Most. Rev. Dr. James Thoppil, Bishop of Kohima Diocese and the Chairman of NEISSR, welcomed and thanked all the governing board members for their valuable presence to discuss and plan for the development and academic enhancement of NEISSR.	
Point	Discussion	Remark
Report Presentation	<p>Dr. Fr. C.P. Anto, Principal and Secretary NEISSR recapitulated about the last 13th virtual governing board meeting of NEISSR which was held on 30th March 2022.</p> <ul style="list-style-type: none"> • NEISSR New Campus • Allotment of land and registration • Fundraising • Mentor-Mentee Collaboration with Sacred Heart College Tirupattur, Tamil Nadu • Induction of new Governing Board members • New Courses 	<p>Bishop thanked Dr. Fr. C.P. Anto, Secretary for presenting the detailed report of the previous meeting minute and appreciated the hard work of the whole team.</p> <p>The report was passed by Dr. Fr. Sebastian and seconded by Fr. Chacko Karinthayil.</p>
	Activity Report August 2021- March 2022 was presented by Dr.Toli H Kiba	
Presentation of Activities	<p>Dr.Toli H Kiba, Assistant professor presented the academic and non-academic activities of NEISSR.</p> <p><u>Academic Session and Examination of the institute:</u></p> <p>She highlighted on opening and closing days of academic sessions and various examination held at NISSR during the activity reporting period - August 2021- March 2022</p> <p>She also mentioned the Academic achievement – 6 students (Academic session 2014 to 2020) received gold medal from the Nagaland University for their academic performance.</p> <p><u>Academic event and other significant programs:</u></p> <p>Then she about the following events and programs:</p> <ul style="list-style-type: none"> • Foundation cum Graduation Day • Farewell program for Fr. John Poji and welcome program for Fr. Kokto Kurian. • Interaction with Chief Minister Nagaland Shri. Neiphiu Rio, UDA Chairman and former Chief Minister of Nagaland, Shri. T.R. Zeliang and Shri. Vikheto Swu, 	

MLA by Dr. Fr. C.P. Anto along with the members of Christian Forum.

Orientation programs for Students and Faculties

She shared about orientation programs that were held at NEISSR:

- COVID vaccine campaign and orientation program at NEISSR-resource persons were officials from Referral Hospital, Dimapur
- Webinar on “Why a Social Work Degree is so Important in Today's World”
- Orientation program for Sem. I & III in collaboration with Alumni. The Alumni shared their work experiences. This was done with the aim of introducing to the students the unique programme of NEISSR, namely, Professional Progressive Circles (PPC), which enables the social work professionals to find jobs as well as to create jobs for the unemployed youth.
- Student orientation program on Profession Progressive Circle.

Seminar workshops and Conference:

She further highlighted Seminars, Workshops and Conferences held:

- International Webinar series on the theme: Spirituality, Satyagraha and Pragmatism: New Dimensions in Gandhian Philosophy Jointly organised by Mahatma Gandhi Center for Conflict Resolution and Peace Studies Lady Keane College, Shillong, Meghalaya, India & North East Institute of Social Sciences and Research, Dimapur, Nagaland, India. & Peace Channel, Dimapur, Nagaland, India & St. Xavier College, Jalukie, Nagaland, India.
- Webinar on Sexual Harassment in the work place in Nagaland context jointly organized by NEISSR, Peace Channel, Prodigal's Home and Miqlat Ministry Dimapur, Nagaland.
- Peace Knit Fest and Commemoration of International Day of Peace at DBDIL, Dimapur.
- Workshop on Peace Building through Peace Games
- NEISSER Commemorated The Human Rights Day under the theme 'Child Domestic Work in the Context of Child Labour'.
- Peace NIT FEAST 2021 on the Theme 'Story Telling for Peace Building in Communities'.
- NEISSR organized its annual Youth Knit on the theme 'Youth towards Excellence' initiated by Youth Development Forum.
- Peace Building – the urgent need of the hour in the Naga Society: Peace Channel organised Training of Trainers (ToT) on Peace Club, Peer Mediation Forum and Peace Forum for Peace with the MSW - Peace and Conflict Transformation students of North East Institute of Social Sciences and Research (NEISSR) and North East Christian University (NECU), Dimapur
- Webinar/Orientation for NDLI to Boost Learning and Research Performance

	<p><u>Interface with Experts:</u></p> <p>NEISSR created platform for interface with experts. Some of them were as mentioned: Dr. Walter Fernandez, Guwahati, Fr. Sojan, Parish priest, St. Andrew parish, Thenyizumi. Rev. Fr. Joseph SJ. NESRC, Guwahati, and Fr. Lawrence Khing</p> <p><u>Students Centred activities:</u></p> <p>Some of the Students Centred activities presented during the presentation:</p> <ul style="list-style-type: none"> • Online election of students' council office bearers • Students' council handing and taking over ceremony • Exordium - Fresher's Day • Social work at New site, Chümoukedima • Research Proposal Presentation by III semester students (2020-22 batch) • Annual Sports Day • NEISSR Observed Annual Cultural Day 2021 <p><u>Suggestions</u></p> <ul style="list-style-type: none"> • Alumni Day can be celebrated to keep the alumni members united and connected with the institute. • As the Social Work Forum is being formed at NEISSR and it would good to collaborate with NEDSSS. 	
<p>Financial Report</p>	<p>Rev. Fr. Kokto Kurian presented the Financial report of the institute – Audited statement of 2019-2020. The report was Passed by Fr. Sebastian, Director NEDSSS.</p>	<p>Remark by Bishop & others</p> <p>There was a suggestion that, financial report could be shared early.</p>
<p>NEISSR New Campus Inauguration & Blessing</p>	<p>The secretary, NEISSR, Governing Board updated the board about the new campus construction status and proposed the tentative date for the inauguration and blessing on the 5th of August 2022. He also mentioned that the new campus will certainly create a better academic ambience for our students and faculty to recalibrate, resonate and make them to perform better in life. We have taken all precautionary measures to fulfil the requirements of UGC in view of processing NAAC accreditation in the year 2023.</p>	<p>Some members expressed their concerns in completing the building construction before the inauguration.</p>

<p>Proposal for increasing students intake into 100</p>	<p>He shared about possibility of increasing the intake of students for the first semester from 50 to 100 numbers. It was because of the demand, constrain of better payment of staff and as a standalone course by NEISSR.</p>	<p>After having discussed, the governing board members gave the permission to process the application to NU.</p>
<p>Introducing the New Courses & New Programmes</p>	<p>The secretary, proposed to start the specialization courses on Social Entrepreneurship and Public Health as we are proposing to increase the intake.</p> <p>He also presented the importance and the need of starting the bachelor of social work, BSW as we have already the master’s degree programme, (MSW). Then he also updated on the Diploma & Certificate programmes which were proposed to the university.</p> <p>He then shared his plan to introduce M.Sc in Counselling in Psychology. The course is being considered as it is socially oriented and has development prospective. It also for the unique identity of the institution standing social cause – identifying and studying about social issues and ultimately find solution to resolve issues of Nagaland and people of North East India.</p>	<p>Fr. Sebastian Ousepparambil suggested that, in the light of present social political scenario, NEISSR should look towards preparing the graduates in social advocacy and capacity building. Bishop also encouraged the proposal for the introduction of Social Entrepreneurship and Public health. He also suggested to go for Counselling and Medical and Psychiatric for they fetch better job and also there is substantial increase of mental health issues among the children and youth.</p> <p>Prof. Pauline Alila, representative of NU appreciated the Institution for introducing such important courses and expressed that she will take up matter and discuss with Vice Chancellor of NU.</p>
<p>Fund Raising for the Peace Centre</p>	<p>The secretary mentioned that it has been a herculean task to raise fund for Peace Centre, he had mentioned that the request letters have been distributed to all the MLA’s and other important persons in the government departments. However, they have not given any positive response yet. At the same time some of the interfaith and philanthropists have expressed their willingness to help us.</p>	

<p>Annual financial allotment for Peace work of Peace Channel</p>	<p>While discussing on annual financial allotment the secretary mentioned that the importance of peace building as the institute is standing for the cause of promoting peace as well as a joint venture of Peace Channel and NEISSR. In this regard he suggested after clearing the debt and outstanding bills of the institute at least 5% of the NEISSR income could be utilized to sustain the peace activities of the peace centre as the projects are getting shrunk and saturated.</p>	<p>Bishop suggested to assess the income and expenditure in realistic manner and see whether it would be feasible.</p> <p>Fr. Chacko suggested that certain percentage might be contributed to sustain the peace work which is very unique in mission of the church.</p>
<p>Varia</p>	<p>Suggestion: Some of the suggestions proposed during the meeting were following:</p> <ul style="list-style-type: none"> • Signing of MoU with NEDSSS – it was suggested areas of collaboration could identified • It was suggested that while designing syllabus for any new courses the present scenario should be taken in to consideration. • Digitalisation, installation of CCTV Cameras, Zoom and N-List subscriptions etc. 	
<p>Remarks from the Chairman</p>	<p>Most. Rev. Dr. James Thoppil, the chairman thanked everyone present for the virtual meeting. He also appreciated NEISSR for conducting so many webinars on various relevant issues and topics during the pandemic. He mentioned that will benefit the students and the faculty members by giving an alternative mode of learning, complementing with the new way of learning. Bishop also appreciated and thanked the Board members for sharing innovative ideas for its fast growth. He also appreciated the hard work of students who topped in the university, faculty and management in building up the institute in the right spirit.</p>	
<p>Vote of thanks and Concluding prayer</p>	<p>Rev. Fr. Kokto Kurian, Vice Principal & Administrator thanked the Bishop and all the board members for sparing their valuable time and enriching suggestions. He closed the meeting with a prayer.</p>	

Dr. Fr. C.P. Anto
Secretary,



NEISSR Governing Board

North East Institute of Social Sciences and Research

Meeting Minutes 15th Governing Body Meeting

Date: 11th Feb 2023	Time: 10 am	Venue: Peace Centre, 7th Mile, Chümoukedima
Members Present	<ol style="list-style-type: none"> 1. Most. Rev. Dr. James Thoppil, Chairman, NEISSR and Bishop of Kohima Diocese. 2. Rev. Fr. Carolus Neisalhou, Vicar General, Dioceses of Kohima. 3. Dr. Fr. C.P. Anto, Principal, NEISSR. 4. Rev. Fr. Gwayhunlo Khing, Vice Principal and Administrator, NEISSR. 5. Dr. Fr. Matthew Thuniampral 6. Rev. Fr. Chacko Karinthayil, Director, Shalom Rehabilitation Centre, Chümoukedima 7. Rev. Dr. George Punnolil, Financial Administrator, Diocese of Kohima 8. Rev. Fr. Anthony Dukru Rozu, Parish Priest, St. Joseph's Parish, Chümoukedima 9. Mr. Razouvotou Chatsu, Village Chairman, Chümoukedima 10. Dr. Toli H. Kiba, Faculty Member, NEISSR 	
Members Absent	<ol style="list-style-type: none"> 1. Mr. Thomas Kikon, Representative Civil Society, Dimapur 2. Mr. Komuo Loso John, Advocate, Dimapur, Nagaland. 3. Prof. Alemienla Ao, Dept. of Entomology, SASRD, NU Representative. 4. Deputy Commissioner, Chümoukedima 	
Meeting Agenda:	<ol style="list-style-type: none"> 1. Prayer 2. Welcome Address 3. Presentation of the previous meeting minute 4. Presentation of the activities 5. Financial Matter 6. Future Programs 7. Updating of the New Courses, New Programmes 8. Certificate & Diploma Programs 9. Infrastructure Development 10. Networking Institutions 11. Ph.D. Programme 12. Varia 13. Infrastructure – CCTV Cameras and Installation 14. Remarks from the Chairman 15. Vote of thanks & Concluding Prayer 	
	<p>The meeting began with an invocation prayer by Rev. Fr. Anthony Dukru Rozu, Parish Priest, St. Joseph's Parish, Chümoukedima and the Chairman of NEISSR Most. Rev. Dr. James Thoppil, Bishop of Kohima Diocese</p>	

Meeting Proceeding	welcomed and thanked the governing board members for their valuable presence to discuss and plan for the development and academic enhancement of NEISSR. In his welcome address, he also appreciated and congratulated Dr.Fr. C.P. Anto, Rev. Fr. Khing, Faculty members, Students, and everyone for their commitment to the NEISSR.	
Point	Discussion	Remark
Presentation of the previous meeting report	<p>Dr. Fr. C.P. Anto in his opening remark acknowledged and thanked the Bishop and the Governing Board Members for the meeting. He thanked the Most. Rev. Bishop for his concern especially in the field of education.</p> <ol style="list-style-type: none"> 1. NEISSR New Campus Inauguration & Blessing. 2. Introducing the New Courses & New Programmers MSW Courses on: Social Entrepreneurship, Medical and Psychiatric BSW Courses on, Peace Education, Medical and Psychiatric, Youth Development, Disability 3. 10% Annual financial allotment for Peace work by Peace Channel. 	<p>Bishop thanked Dr. Fr. C.P. Anto for presenting the detailed report of the previous meeting minute and appreciated the hard work of the whole team.</p> <p>Bishop commented that the report of 14th Governing Board meeting which was held on emergency should be added and report to be shared.</p> <p>Closing of the previous report was proposed by Rev. Fr. Chacko, and seconded by Dr. Fr. Matthew. It was suggested that three steps to be followed: Proposed, Seconded, and Passed.</p> <p>Regarding the allotment, Bishop has agreed that if needed we need to support the Peace initiatives by Peace Channel.</p>

Activity Report

Dr.Toli H Kiba, Assistant professor presented the academic and non-academic activities of NEISSR.

1. Academic Events and other Significant Programs:

She highlighted about various events and programs from April 2022 to February 12th 2023 such as:

- Nagaland University officials’ visit to NEISSR on 14th May 2022.
- About felicitation of Dr. Abel Ariina who successfully completed Ph.D (Social Work) from Assam University, Silchar.
- Highlighted the farewell programs held for Rev. Fr. Joseph VJ. Asst Professor, Farewell Program for Rev. Fr. Kokto, Vice Principal and welcoming of Rev. Fr. Khing as Vice Principal of NEISSR.
- Shared about Peace Centre/NEISSR new campus Inauguration Day.
- IQAC Consultative meet with Rev. Dr. Gigi Thomas, Dean of Accreditation Ambassador, HOD & Associate Professor, and Mr. Minto John Mathew, Coordinator, MICPSIL, Mar Ivanios College (autonomous).
- 15th Peace Knit Fest Cum Peace Channel Foundation Day.
- 7th Graduation Day.
- MOU signed between North East Institute of Social Sciences & Research and Christian Institute for Theological Engagement (CHRISTE) Malaysia.
- Observation of National Voters Day.
- Awareness programme on “Financial Literacy for Students of Social Work” (In collaboration with SBI, Dimapur).
- Study tour specialization wise - Youth Development to Guwahati and Shillong, Community Development to Darjeeling and Peace and Conflict Transformation to Imphal and Kolkata.

2. Orientation programs for Students and Faculty

- Online orientation program for NEISSR core team members of My Class Board (Digitalization of class rooms).
- Orientation visit of students from Maram Don Bosco, Manipur.
- Faculty Development Programme attended by the faculty members.
- Students Orientation Program for MSW and BSW students in 2022
- Orientation on Peace Channel by Peace Channel Staff for the MSW and BSW Students of NEISSR.
- NSS Training for NSS Program for Officer In-charges at Guwahati, attended by Ms. Elizabeth Pojar.
- Training Programme on Communication Skills for Social Workers.
- Faculty orientation program facilitated by Dr Jonas Richard A, Director, Centre for Life Skills Education CLSE), Kristu Jayanti College, Autonomous Bangalore.
- Peace Retreat for Social Work Students/Orientation program.

3. Seminar/Webinar and Conference (NEISSR)

- Webinar on One World One Mind with LP John organized in collaboration with Mind Stories, Peace Channel and NEISSR (observing Earth Day) on 22nd April 2022.
- A National Webinar Series on Re-conceptualizing Peace building, Sustainable Development and Humanitarian Action Organized by Peace and Conflict Transformation Studies (PCTS) Specialization, NEISSR, Dimapur, Nagaland. The resource person was Dr. Samrat Sinha Professor, Jindal Law School (JGLS), Delhi.
- National Webinar on Youth Social Entrepreneurship and Approaches in Indian Scenario.
- AMIK Institute of Management Sciences and Technology in collaboration with NEISSR organized a National webinar on Research Methodology.
- Workshop on Managing Behavioural Disorders in Children & Family Therapy. The resource person was Sr. Dr. Joan Chunkapura, MMS. Fr. Dr. Matthew Thuniampral also took one session.
- Awareness on “HIV Prevention and Suicide Prevention among Youths”
- Dr. Sherman Kuek, Professor of Theology and Dialogue, Christian Institute for Theological Engagement (CHRISTE) & Convener of Splendour Project. Malaysia.

4. Student Centered Activities

- Handing over and taking over ceremony of Students' Council for Social Change (SCSC).
- Farewell program for Sem IV students – 2020 batch.
- Selection of MSW and BSW class representatives
- 9th Fresher’s Day.
- Inter Club Competition Organized by NEISSR Disaster Management club.
- Launching of Peer Mediation Forum at NEISSR.
- Students’ General Body meeting.
- Awareness program on Blood Donation initiated by Red Ribbon Club.

5. Partnership/ Research/Projects

- **NACO and NSACs-** Barriers to Access Viral Load Testing amongst PLHIV at Dimapur- First Draft submitted and presented to NACO
- **NACO and NSACs-** Understanding Drivers of HIV amongst Adult PLHIV in Dimapur District- First Draft submitted and presented to NACO.
- Presented 4 Proposals for Operational Research with Nagaland AIDS Control Society (NSACS), the signing of MOU to be done by the end of February, 2023.

1. Factors Responsible for High LFU rate in Dimapur ART Plus Centre.
2. Evaluation Research on Counselling provided at ICTC centers in Phek District.

	<p>3. Attitude towards Condom Usage among Adult Population (18 -49 years) in Dimapur.</p> <p>4. Initiation to Injecting Drugs among the age group (18 -24) of IDUs Registered in NGO TIs under Kohima District.</p> <p>6. Achievements</p> <ul style="list-style-type: none"> • Paper Publication –titled, “Tribalization in Civic Space: Locating Civil Society in the Naga Context” by Mr. Liangamang Robert, in Asian Ethnicity Journal (Taylor and Francis) • Paper Presentation on “Indigenous Culture and Religion in India” (15th IASR Conference) 8-9 Nov. 2022 by Dr. Lily Sangpui at Indira Gandhi Tribal National University, Regional Campus, Imphal Manipur • Inauguration of Peace Centre • Launching of Vedhik Civil Service Coaching Centre • Affiliation of BSW Course • Paper Publication –titled, “Tribalization in Civic Space: Locating Civil Society in the Naga Context” by Mr. Liangamang Robert, in Asian Ethnicity Journal (Taylor and Francis) • Paper Presentation on “Indigenous Culture and Religion in India” (15th IASR Conference) 8-9 Nov. 2022 by Dr. Lily Sangpui at Indira Gandhi Tribal National University, Regional Campus, Imphal Manipur • Inauguration of Peace Centre • Launching of Vedhik Civil Service Coaching Centre • Affiliation of BSW Course 	
Financial Report	Financial report was presented by Rev. Fr. Khing	No remark
Updating of the New Courses, New Programms, Certificate & Diploma Programs	<p>Dr. Fr. C.P. Anto updated about:</p> <ul style="list-style-type: none"> • Vedic Institute • WASH project • Mentioned that Xavier Board has approved ‘Peer Mediation’ and will be shared with 20 colleges. • On certificate courses, he mentioned that Nagaland University does not offer any certificate or diploma courses and kept on hold. • Highlighted about submission proposal and syllabus of M.Sc Counseling and Psychology to NU and their response, and the difficulty for approval under Social Sciences in NU. 	<p>Bishop suggested that certificate course can be offered jointly with St. Joseph University, Chumoukedima. Bishop and all the governing board members present discussed on the importance of Vedic. Bishop suggested that Counselling and Psychology should come under Social work</p>
Infrastructure Development	<p>Dr. Fr. C.P.Anto mentioned that Bishop has given his consent to start the second floor right left wing of the building to commence the new courses.</p> <ol style="list-style-type: none"> 1. MA in Journalism and Mass Communication 2. BA in Political Science <p>The above mentioned courses needed to be proposed to Nagaland University during this academic session.</p>	
Networking Institution	<p>Dr. Fr. C.P.Anto highlighted about networking institutions- Xavier Board and CHRISTIE</p>	

PhD program	Dr. Fr. C.P.Anto updated about the proposal and submission of Ph.D (Social Work) to NU and their response.	Bishop and other board members shared their concerns.
Varia	Rev. Dr. George Punnolil and Rev. Fr. Anthony Dukru Rozu both shared that Catholic Church has always emphasized on development of educational institution in the state. In this regard they appreciated and encouraged NEISSRAINS to keep it up the good works.	
Infrastructure	Dr. Fr. C.P.Anto proposed for the purchase of CCTV Camera and installations for security purpose.	
Remarks from the Chairman	Most. Rev. Dr. James Thoppil in his closing remark stated that the church should bring about the change in Nagaland. It should help people to be self-reliant and our entire program should help the state to develop. He thanked the members for attending the meeting.	
Vote of Thanks	Rev. Fr. Khing thanked all the members for attending the meeting and thanked Bishop for his support towards imparting the best knowledge.	

Dr. Fr. C.P. Anto
Secretary,
NEISSR Governing Board





Invoice 91

To,
NEISSR,
Peace Channel,
P.O Box 3, Dimapur,
Nagaland.
Dated : 08th Feb'19

Sl.No	PARTICULAR	RATE
1.	Domain registration for period of 3 yrs www.neissr.com (950x3)	2850.00
2.	1GB linux with 15 mails for 3 yrs www.neissr.com (2900x3) Renewal date : (08/02/19 – 2022)	8700.00
Total	Rupees Eleven Thousand Five Hundred Fifty Only	11,550.00

Amount to be paid

TERMS & CONDITIONS

- > All cash/cheques/drafts to be issued in favour of "Step 2 Solutions"
- > Domain and Registration to be renewed yearly to avoid de-activation.

Bank Details

Account Name : Step 2 Solutions
Bank The Federal Bank
A/c No. 19240200000215
Bank : Fedral Bank
Branch : Paltan Bazar Guwahati
IFSC : FDRL0001924

Paid
ch.No. 065656

Assuring you best of industry services and looking for long term relationship.

Thanks & Regards,

Accounts Dept.



Information and Library Network Centre

(An Autonomous Inter-University Centre of UGC)

सूचना एवं पुस्तकालय नेटवर्क केन्द्र
(विश्वविद्यालय अनुदान आयोग का स्वायत्त अंतर विश्वविद्यालय केन्द्र)

National Library and Information Services Infrastructure of Scholarly Content (N-LIST)

Invoice

Ref No.: INF/N-LIST/2018/6798

Date: 2018-06-13
Invoice No.: NLIST/18-19/1255
College GST No.: Not Available
College GST State Code: NL [13]

Name and Address of Subscriber

To
The Principal
North East Institute of Social Science and Research
Circular Road, Dimapur, Nagaland
Dimapur
Nagaland - 797112

SR. No.	Membership Fee	Period of Membership	Amount In Rs
1	N-LIST Annual Membership Fee	April 2018 to March 2019	30,000.00
		CGST@0.00%	0.00
		SGST@0.00%	0.00
		IGST@18.00%	5,400.00
		Total	35,400.00

Rupees Thirty Five Thousand Four Hundred Only

GSTIN: 24AAAT11480J1ZS

TDS is not applicable on annual membership fee.

Sincerely Yours

Ashok Kumar Rai
Scientist-D(CS)

Cut Here

N-LIST MEMBERSHIP FEE RECEIPT

Receipt Date: 2018-06-13

Receipt No: 23277

Received with thanks from North East Institute of Social Science and Research, Dimapur, Nagaland

A sum of Rupees Thirty Five Thousand Four Hundred Only by Cheque No/DD No/RTGS No.
SIBLN18164425281 Dated 2018-06-13 drawn on South Indian Bank Payable at Gandhinagar Gujarat towards
N-LIST Annual Membership Fee for the financial year 2018-19.

Rs. 35400

Sincerely Yours

Administrative Officer(P & A)

This receipt is valid on realization of Cheque and DD.

Subject to Gandhinagar(Gujarat) jurisdiction only

Online Printed Date : 2023-11-30 04:04:02

INFLIBNET Ref No : INF/N-LIST/2018/6798

GSTIN. 24AAAT11480J1ZS.

Infocity, P.B. No. 4, Gandhinagar - 382007, Gujarat, INDIA

इन्फोसिटी, पो.बो. नं. ४, गांधीनगर - ३८२००७, गुजरात (भारत)

Ph.: +91-79-23268000, Fax : +91-79-23268222, <http://www.inflibnet.ac.in>



Information and Library Network Centre
(An Autonomous Inter-University Centre of UGC)

सूचना एवं पुस्तकालय नेटवर्क केन्द्र
(विश्वविद्यालय अनुदान आयोग का स्वायत्त अंतर विश्वविद्यालय केन्द्र)

National Library and Information Services Infrastructure of Scholarly Content (N-LIST)

Invoice

Ref No.: INF/N-LIST/2020/6798

Date: 2020-03-12
Invoice No.: NLIST/19-20/2273
College GST No.: Not Available
College GST State Code: NL [13]

Name and Address of Subscriber

To
The Principal
North East Institute of Social Science and Research
Circular Road, Dimapur, Nagaland
Dimapur
Nagaland - 797112

SR. No.	Membership Fee	Period of Membership	Amount In Rs
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		CGST@0.00%	0.00
		SGST@0.00%	0.00
		IGST@18.00%	5,400.00
		Total	35,400.00

Rupees Thirty Five Thousand Four Hundred Only

GSTIN: 24AAAT11480J1ZS
TDS is not applicable on annual membership fee.

CH No: 011168

Sincerely Yours

Ashok Kumar Rai
Scientist-E(CS)

----- Cut Here -----

N-LIST MEMBERSHIP FEE RECEIPT

Receipt Date: 2020-03-12

Receipt No: 27986

Received with thanks from North East Institute of Social Science and Research, Dimapur, Nagaland

A sum of Rupees Thirty Five Thousand Four Hundred Only by Cheque No/DD No/RTGS No.
SIBLN20072406118 Dated 2020-03-12 drawn on South Indian Bank Payable at Gandhinagar Gujarat towards
N-LIST Annual Membership Fee for the financial year 2019-20.

Rs. 35400

Sincerely Yours

Administrative Officer(P & A)

This receipt is valid on realization of Cheque and DD.
Subject to Gandhinagar(Gujarat) jurisdiction only
Online Printed Date : 2023-11-30 04:04:14
INFLIBNET Ref No : INF/N-LIST/2020/6798
GSTIN. 24AAAT11480J1ZS.

Infocity, P.B. No. 4, Gandhinagar - 382007, Gujarat, INDIA
इन्फोसिटी, पो.बो. नं. ४, गांधीनगर - ३८२००७, गुजरात (भारत)
Ph.: +91-79-23268000, Fax : +91-79-23268222, <http://www.inflibnet.ac.in>



TAX INVOICE

INV-004936

Balance Due
59,000.00₹

MY CLASSBOARD

MyClassboard Educational Solutions Private Limited

Company ID : U72900TG2009PTC066289

Tax ID : AAGCM3380A

GSTIN 36AAGCM3380A1Z5

H.No. 1-98/7/8/13/A,Cyber View Towers,
Vittal Rao Nagar,Behind Image Hospitals,Madhapur.
Hyderabad Telangana 500081
India

Invoice Date : 25/04/2022
Terms : Net 0
Due Date : 25/04/2022

Bill To
North East Institute social studies and research
Chumukedima
Nagaland

Place Of Supply: Telangana (36)

#	Item & Description	HSN/SAC	Qty	Rate	CGST	SGST	Amount
1	MCB Smart School - Subscription - Starter - Per Branch - Yearly Plan	998314	1	50,000.00	4,500.00 9%	4,500.00 9%	50,000.00

Billing Period April 2023 to March 2024
Agreement Start Date -06 Apr 2022
Subscription Type - Permanent
Billing Start Date - 06 Apr 2022
Implementation Start Date -06 Apr 2022
Implementation Charges -0
Next Billing Increase Date -01 Mar 2023
Next Billing Increase Percentage -10
Billing On- Per Branch
Payment frequency - Annual
Deal Value - 50000
Tax Type:- Exclusive of Tax
Agreement Remarks - Per Branch, Per Year:50k
Client Side Agreement Done By- Elizabeth Pojar
Mobile No- 9089851612
Email-ID- elizabethpojar2019@gmail.com

11/4/23
CH No: 051873

Sub Total 50,000.00
CGST9 (9%) 4,500.00
SGST9 (9%) 4,500.00

Invoice

ZVC India Private Limited

Rajesh Platinum, No.06A1 LADAWA 127, 5th Stage Road,
Marol Andheri East, Mumbai, Mumbai City,
Maharashtra 400059

Resign and Duplicate for Supplier

Signature Not Verified

Digitally Signed By
DS ZVC INDIA PRIVATE LIMITED 3
Thu 24-Mar-2022 15:07:19 IST
Approved by Sameer Raj

Zoom GSTIN: 27AABCZ421BR1ZP
Zoom PAN: AABCZ421BR

Invoice Date: Mar 24, 2022
Invoice #: INV139652048
Payment Terms: Due Upon Receipt
Due Date: Mar 24, 2022
Account Number: 5000573188
Currency: INR
Account Information: NEISSR

Purchase Order Number:

Name of Consignee: Neisser NEISSR
(Place of supply): 195, BISHOPS HOUSE, CIRCULAR ROAD
DIMAPUR, Nagaland 797112 (State Code:
13)
India

Customer GSTIN:
Customer PAN:

Whether tax is payable on reverse charge basis - No.

contact.neissr@gmail.com

Zoom V-9

Name of Recipient: Neisser NEISSR
(Billed to): 195, BISHOPS HOUSE, CIRCULAR ROAD
DIMAPUR, Nagaland 797112 (State Code:
13)
India

Question about your Digital Signature?

contact.neissr@gmail.com

Charge Details

CHARGE DESCRIPTION	SUBSCRIPTION PERIOD	SUBTOTAL	TAXES, FEES & SURCHARGES	TOTAL
Charge Name: <u>Standard Pro Monthly</u>				
Quantity: <u>1</u>				
Unit Price: <u>INR1,300.00</u>				
HSN of Goods/Services: <u>HSN 998424</u>				
	<u>Mar 24, 2022-Apr 23, 2022</u>	<u>INR1,300.00</u>	<u>INR234.00</u>	<u>INR1,534.00</u>
			<u>Taxable Value</u>	<u>INR1,300.00</u>
			<u>Total (Including Taxes, Fees & Surcharges)</u>	<u>INR1,534.00</u>
			<u>Invoice Balance</u>	<u>INR0.00</u>

Taxes, Fees & Surcharge Details

22/9/23
CH No 065-445



Information and Library Network Centre

(An Autonomous Inter-University Centre of UGC)

सूचना एवं पुस्तकालय नेटवर्क केन्द्र
(विश्वविद्यालय अनुदान आयोग का स्वायत्त अंतर विश्वविद्यालय केन्द्र)

National Library and Information Services Infrastructure of Scholarly Content (N-LIST)

Invoice

Ref No : INF/N-LIST/2022/6798

Date: 2022-05-13
Invoice No : NLIST/22-23/1290
College GST No : Not Available
College GST State Code: NL [13]

Name and Address of Subscriber

To
The Principal
North East Institute of Social Science and Research
Circular Road, Dimapur, Nagaland
Dimapur
Nagaland - 797112

SR. No.	Membership Fee	Period of Membership	Amount In Rs
1	N-LIST Annual Membership Fee	April 2022 to March 2023	30,000.00
		CGST@0.00%	0.00
		SGST@0.00%	0.00
		IGST@18.00%	5,400.00
		Total	35,400.00

Rupees Thirty Five Thousand Four Hundred Only

GSTIN: 24AAAT11480J1ZS

TDS is not applicable on annual membership fee.

Sincerely Yours

Ashok Kumar Rai
Scientist-E(CS)

----- Cut Here -----

N-LIST MEMBERSHIP FEE RECEIPT

Receipt Date: 2022-05-13

Receipt No: 55684

Received with thanks from North East Institute of Social Science and Research, Dimapur, Nagaland

A sum of Rupees Thirty Five Thousand Four Hundred Only by Cheque No/DD No/RTGS No. SIBLN22133430184 Dated 2022-05-13 drawn on SOUTH INDIAN BANK Payable at Gandhinagar Gujarat towards N-LIST Annual Membership Fee for the financial year 2022-23.

Rs. 35400

Sincerely Yours

Administrative Officer(Finance)

This receipt is valid on realization of Cheque and DD.

Subject to Gandhinagar(Gujarat) jurisdiction only

Online Printed Date : 2023-11-28 06:49:03

INFLIBNET Ref No : INF/N-LIST/2022/6798

GSTIN: 24AAAT11480J1ZS.

Infocity, P.B. No. 4, Gandhinagar - 382007, Gujarat, INDIA

इन्फोसिटी, पो.बो. नं. ४, गांधीनगर - ३८२००७, गुजरात (भारत)

Ph.: +91-79-23268000, Fax : +91-79-23268222, <http://www.inflibnet.ac.in>

SYSTEM SOLUTION

MIDDLE POINT COLONY,TAJEN AO ROAD, DIMAPUR, 797112,NAGALAND
Deals in computer sales and service

GSTN:13ARRPC3990R122

TAXINVOICE

Invoice No: 602

Invoice Date: 7-09-2022

State: Nagaland

Bill to Party

Name: NEISSR

Address: 7th mile st. Joseph School Chumukedima,Nagaland

GSTIN:

State: NAGALAND

SL.NO.	Product Description	HSN Code	Quantity	CGST 9%	SGST 9%	Rate	Amount	Total
1	Camera Bullet 2.4mp HD	8525	4	702.00	702.00	1950.00	7800.00	9204.00
2	PVC Box 4x4	8504	8	42.71	42.71	59.32	474.56	559.98
3	SMPS 16ch	8404	1	166.50	166.50	1850.00	1850.00	2183.00
4	Video Balloon Dc Jack	8404	8	108.00	108.00	150.00	1200.00	1416.00
5	Power Cable	8471	1	13.50	13.50	150.00	150.00	177.00
6	Camera Installation	8528	8			1500.00	12000.00	12000.00

18/8/23
Ch No: 6075204

Rupee in Words:-Twenty Five Thousand Five Hundred only .

Total Amount before Tax	23474.56
Add: CGST 9%	1032.71
Add: SGST 9%	1032.71
Add: IGST 18%	
Total Tax Amount	25539.98
Round Off	39.98
Total	25500.00

Note: Please Make Cheque In Favour " SYSTEM SOLUTION"
Bank, A/C No: 0686073000000057, Dimapur Branch,
IFSC Code: SIBL0000686

For System Solution

Authorised Signatory

SYSTEM SOLUTION

MIDDLE POINT COLONY, CIRCULAR ROAD, DIMAPUR, 797112, NAGALAND

Deals in computer sales and service

GSTN: 13ARRPC3990R122

TAXINVOICE

Invoice No: SS/MAR/28			
Invoice Date: 22-03-2023			
State: Nagaland			
Bill to Party			
Name: NEISSR			
Address: 7th Mile Chumoukedima			
GSTIN:			
State: NAGALAND			

SL.NO.	Product Description	HSN Code	QNTY	CGST 9%	SGST 9%	Rate	Amount	Total
1	Cat6 D-Link wire		10	32.03	32.03	35.59	355.90	419.96
2	Dvr 8Ch CP Plus HD		1	436.50	436.50	4850.00	4850.00	5723.00
3	Camera Dome 2.4 HD		3	526.50	526.50	1950.00	5850.00	6903.00
4	Camera Bullet 2.4 HD		3	499.50	499.50	1850.00	5550.00	6549.00
5	Wiring Charge		65	35.10	35.10	6.00	390.00	460.20
6	Camera Installation		6	432.00	432.00	800.00	4800.00	5664.00
7	Pvc Box		6	32.03	32.03	59.32	355.92	419.99
8	Video balloon / Dc jack		12	162.00	162.00	150.00	1800.00	2124.00
9	Monitor 15.6"		1	252.00	252.00	2800.00	2800.00	3304.00
10	Hdd 500 Gb Surveillance		1	252.00	252.00	2800.00	2800.00	3304.00
11	Wall Mount		1	49.50	49.50	550.00	550.00	649.00
12	Smps 8ch		1	49.50	49.50	550.00	550.00	649.00

24/3/23
C# No: 075417

Rupee in Words:-Thirty Six Thousand One Hundred Only	Total Amount before Tax	30651.82
	Add: CGST 9%	2758.66
	Add: SGST 9%	2758.66
	Add: IGST 18%	
	Total Tax Amount	36169.15
	Round Off	69.15
Total		36100.00

Note: Please Make Cheque In Favour "System Solution"
Bank A/C No: 068607300000057, Dimapur Branch,
IFSC Code: SIBL0000686

For System Solution
Authorized Signatory



60005867A

Mr DANIFI

MON