

Admission Policy

Purpose: The Admission Policy outlines the principles, criteria, and procedures for the admission of students into the Social Work Institute. This policy aims to ensure a fair, transparent, and inclusive admission process that selects candidates who demonstrate the potential, qualifications, and commitment required to succeed in the field of social work.

Eligibility Criteria:

Candidates applying for admission to the Social Work Institute must meet the eligibility criteria established by the institution. This may include educational qualifications, minimum academic standards, and any specific prerequisites or requirements.

Eligibility criteria should be communicated clearly and made easily accessible to prospective applicants through official communication channels and the institution's website.

Every candidate for the Master of Social Work should have a bachelor's degree from any university in any discipline. Graduate in any stream with a minimum 50% Marks (45% for SC / ST Candidates).

About 70% of the candidates are from the state of Nagaland , 20% from other NE States,10% from the rest of India and foreign countries(Seats will be allocated as per availability).

Application Process:

A well-defined application process should be established, specifying the required documents, deadlines, and methods of submission.

Application forms should be easily accessible, user-friendly, and inclusive, allowing candidates to provide relevant information regarding their academic background, personal details, and motivation for pursuing social work.

Selection Criteria:

Selection criteria should be developed based on the core competencies and attributes required for success in social work.

The selection criteria may include factors such as academic performance, relevant work or volunteer experience, personal statements or essays, letters of recommendation, and performance in entrance examinations or interviews.

Weightage or scoring systems may be applied to each criterion to ensure a fair and holistic evaluation of candidates.

The candidate shall be selected for admission through a comprehensive competitive written test/merit of graduation marks and an interview / aptitude test / through personal interview and group discussion

Merit-Based Selection:

The admission process should primarily be merit-based, considering the qualifications, achievements, and potential of candidates.

Transparency and objectivity should be maintained throughout the selection process, ensuring that all applicants are evaluated fairly and consistently.

Diversity and Inclusivity:

The institution should promote diversity and inclusivity in the admissions process, considering factors such as gender, ethnicity, socio-economic background, and geographical representation.

Efforts should be made to ensure equal opportunities for all qualified applicants, irrespective of their personal characteristics.

Communication with Applicants:

Applicants should be kept informed at each stage of the admission process, including confirmation of the receipt of the application, updates on the status of their application, and notification of the final admission decision.

Clear and timely communication channels, such as email, online portals, or postal mail, should be established to facilitate effective communication with applicants.

Privacy and Confidentiality:

The institution should adhere to privacy and confidentiality principles in handling applicants' personal information and documents. 7.2. All personal information and application materials should be treated with confidentiality and stored securely, in compliance with relevant data protection regulations.

Appeals and Grievances:

An appeals and grievances mechanism should be established to address any concerns or disputes raised by applicants regarding the admission process.

Clear procedures for filing appeals or grievances, including timelines and designated authorities for resolution, should be communicated to applicants.

Compliance and Review:

The admission policy should comply with all applicable laws, regulations, and institutional guidelines.

Regular reviews and evaluations of the admission process should be conducted to assess its effectiveness, identify areas for improvement, and ensure alignment with best practices.

By implementing this Admission Policy, our Social Work Institute aims to select highly qualified and motivated students who are committed to making a positive impact in the field of social work.